

Top Things to Know to Sign Up for Camp

We recently switched platforms for museum registration and admission from Doubleknot to Veevart. Here is what you need to know so that you may have a smooth process registering your child for Summer Camp.

1. We recommend the registration process be done on a desktop computer. It can be done on a mobile device, but it may affect the ease of registration.
2. **If you are a member**, please click the black “**Log in**” button in the top right corner of the screen. This will change the prices to include the Member Discount. **Please use the same email you used to sign up for your membership**. No password is required.

The screenshot shows the Veevart registration interface. At the top right, there is a red arrow pointing to a "Log in" button, which is highlighted with a red circle. Below the login area, there is a text input field labeled "Email or Member ID" and a "Login" button. A large red arrow points to the "All courses" section below. This section displays five summer camp offerings, each with a thumbnail image, title, price range, and location details. The courses are: "Summer Camp 2024 - Week 1 - Space" (\$330.00 - \$400.00), "Summer Camp 2024 - Week 2 - Chemistry" (\$330.00 - \$400.00), "Summer Camp 2024 - Week 3 - CSI" (\$330.00 - \$400.00), and "Summer Camp 2024 - Week 4 - Engineering" (\$264.00 - \$334.00).

3. **It is possible to register for multiple weeks of camp, but we recommend registering for all desired weeks in one transaction.** Multiple transactions are fine, but the online registration form will have to be filled out once for each transaction.

The screenshot shows the Veevart registration interface again. On the left, there is a red arrow pointing to a dark blue button labeled "Add to Cart and Keep Shopping", which is circled with a red oval. On the right, there is a blue button labeled "Go to Checkout".

4. Camp registration is for the full week of camp. If your camper will only be able to attend a partial week, the price will not change and is the same for a full week.
5. Each session is priced based on the needs of Before and After Care. The price includes all 5 days of camp with Before/After Care. If only a partial week of Before/After Care is needed, the price will not change and is the same for a full week.
6. The registration process is as follows:
 - a. **If you are a member, please log in.**
 - b. Select the first week of camp you would like to register for.
 - c. Click the blue “**Select Sessions from this course**” button.

Select Sessions from this course →

- d. Select the Session you would like your camper(s) to attend. **Please note, sessions are based on the last completed grade of the child by June 1st, 2024.**
 - i. Session names start with a 2-digit code: 1A, 1B, 1C, 1D, 2A, 2B, etc.
 1. The first digit is the week #
 2. The second digit is the group letter. **Your child will always be in the same group letter based off their grade level.**
 3. **Please note: The groups may not always be in the same order for each week.**
- e. Select the ticket type based off your needs for Before and After Care. If you are registering multiple campers, you will need to select the appropriate number of tickets in the proper sessions.
- f. Once all the desired sessions are selected, click the blue “**Proceed to registration**” button.

Proceed to registration →

- g. Fill out the online registration form. **Please note that most questions are required and must be answered to continue registration.**
- h. Once the registration forms are completed, you will be asked to assign your child to the appropriate session. Please note the sessions are age restricted and will not allow a child of the wrong age range to be assigned to that session. **If your child's birthdate in the form is correct and you cannot assign them to the right session based on grade level, please contact the Education Director, Madeleine Fontenot, at 361-826-4660.**



- i. Once the registration forms are completed, please note the two buttons below: the black “**Add to Cart and Keep Shopping**” button, and the blue “**Go to Checkout**” button.

Add to Cart and Keep Shopping

Go to Checkout

- i. If you would like to continue to register for other weeks, please click the black “**Add to Cart and Keep Shopping**” button and repeat steps b-h for each week. The online forms should auto-fill most of the information, but please check through forms for any missing information.
- ii. If you have completed registration for all desired weeks, click the blue “**Go to Checkout**” button to proceed with payment.
- j. Complete the payment information and enter a credit card number. Payment must be made in full to secure your child’s place in summer camp.
- k. You should receive a confirmation email with a QR code for each child and each day of camp.
You will need this to drop your camper off the day(s) of camp.

If there are any issues or questions, please contact the following people:

**Madeleine Fontenot - Director of Education and Museum Programs
361-826-4660, madeleinef2@ccmuseum.com**

**Matt Simpson – Executive Assistant and Education Registrar
361-826-4688, matthews6@ccmuseum.com**

